ONTARIO
CHEERLEADING FEDERATION

Coach Credential Requirements for 2023-2024 Membership

This document outlines the requirements for coaches to register with the OCF for the 2023-2024 season. These requirements will also be in place for accreditation at OCF events.

Coaches working in All-Star clubs & Scholastic Support Staff (coaching a school team but not employed by the School Board as a teacher)

- Have an NCCP number through the Coaches Association of Canada *(See below for instructions on how to obtain an NCCP#.)* *
- Hold a valid Vulnerable Sector Check *(A VSC is issued through your local police department.)* *
  - The OCF will accept a clear VSC that has been completed within the last year.
  - For VSCs that have been completed more than one (1) year and less than three (3) years ago, complete a Screening Renewal Form.
- Hold a valid First Aid Certificate (Emergency First Aid with CPR-C) * **See note 1 below.**
- ICU credentials *(Completion of the Practical Assessment)**
- Have successfully completed *Making Headway Concussion Course*
- Have successfully completed *Safe Sport*
- Have successfully completed *Respect in Sport for Activity Leaders*
- Have successfully completed *Making Ethical Decisions*
- **Have successfully completed Understanding the Rule of Two** *(20 mins long / elearning module / free)***

Teachers employed by a school board - coaching a school team

- Have an NCCP number through the Coaches Association of Canada (See below for instructions on how to obtain an NCCP#.) *
- Hold a valid Vulnerable Sector Check (A VSC is issued through your local police department.) *
  - The OCF will accept a clear VSC that has been completed within the last year.
  - For VSCs that have been completed more than one (1) year and less than three (3) years ago, complete a Screening Renewal Form.
- Hold a valid First Aid Certificate (Emergency First Aid with CPR-C) * **See note 1 below.**
- ICU credentials *(Completion of the Practical Assessment)**
- Have successfully completed *Making Headway Concussion Course*
- Have successfully completed *Safe Sport*
- OCT Certification number In Good Standing
- **Have successfully completed Understanding the Rule of Two** *(20 mins long / elearning module / free)***

  It is highly recommended that teachers complete the "Coaching in Ontario Schools" (CSIO) course. Information can be found on the OFSAA website.

* These items are required to be inputted or uploaded in order to complete the online registration application.

Once all the requirements have been verified as completed, your registration application will be processed and your OCF number for the 2023-2024 season will be issued.

To obtain an NCCP#:

1. Go to www.coach.ca
2. Click on the tab called *The Locker*
3. Click on "Don't have an account? Create one now!"
4. Check the box "I agree"
5. Check the box "I want to create a Locker account for access to my transcript, eLearning opportunities, to sign up for coaching events, and more!" - Fill in your info - Click Register
6. Login to your email account and open the verification email that was sent to you.
7. Click on the "Click here" at the very end of the email.
8. Create a password
9. Click Submit
10. Click on the Icon "Profile"
11. In the left hand corner of your screen under your name is your NCCP#

Note 1:

The requirements for first aid training are as follows:
- *The course must be a minimum of 6 hours in length.*
- *The course must include a practical, hands-on, in person component. Courses that include a combination of online and in-person hands-on practical training will be accepted.*
- *It must include a written exam.*
- *It must have an expiry date of no more than three (3) years from the date of completion.*

Any coach currently working in a profession that requires first aid as part of their employment (nurses, paramedics, fire fighters, police officers) does not need to complete an additional first aid course.

Please note that these requirements apply to anyone needing to renew their first aid and to new coaching members.

** This module is available by logging into the CAC Locker and clicking on the eLearning tab.