

## Coach Credential Requirements for 2025-2026 Membership

This document outlines the requirements for coaches to register with the OCF for the 2025-2026 season. These requirements will also be in place for accreditation at OCF events.

**ALL Coaches, including Teachers employed by a school board and coaching a school team, must have the following qualifications:**

- An NCCP number through the Coaches Association of Canada (*See below for instructions on how to obtain an NCCP#.*) \*
- Hold a valid First Aid Certificate (Emergency First Aid with CPR-C) \* **See note 1 below.**
- ICU credentials - Minimum Level 1/Novice (*Completion of the Practical Assessment*)\*
- Have successfully completed *Making Headway Concussion Course*
- Have successfully completed *Safe Sport*
- Have successfully completed *Respect in Sport for Activity Leaders*
- Have successfully completed *Making Ethical Decisions* (Course plus Evaluation or Evaluation only)
- Have successfully completed *Understanding the Rule of Two* (20 mins long / elearning module / free)\*\*
- Have successfully completed *NCCP Planning a Practice*

### Coaches Renewing a membership

- VSC is required every three (3) years
- Submit an Enhanced Criminal Record Check every two (2) years
- Complete the Screening Renewal Form every year.

### New OCF Coaching members (18 years of age or older)

- Submit a valid Vulnerable Sector Check (A VSC is issued through your local police department.) \*
- The OCF will accept a clear VSC that has been completed within the last year.
- For VSCs that have been completed more than one (1) year and less than three (3) years ago, complete a Screening Renewal Form.

### Coaches under the age of 18 are NOT required to submit the following documentation:

- Vulnerable Sector Check
- Enhanced Criminal Record Check
- Screening Renewal Form

*\* These items are required to be inputted or uploaded in order to complete the online registration application.*

Once all the requirements have been verified as complete, your registration application will be processed and your OCF number for the 2025-2026 season will be issued.

### Note 1:

*The requirements for first aid training are as follows:*

- *The course must be a minimum of 6 hours in length.*
  - *The course must include a practical, hands-on, in person component.*

*Courses that include a combination of online and in-person hands-on practical training will be accepted.*

- *It must include a written exam.*
- *It must have an expiry date of no more than three (3) years from the date of completion.*

*Any coach currently working in a profession that requires first aid as part of his/her employment (nurses, paramedics, fire fighters, police officers) does not need to complete an additional first aid course. You will be required to provide proof of your certification.*

*Please note that these requirements apply to anyone needing to renew their first aid and to new coaching members.*

\*\* This module is available by logging into the CAC Locker and clicking on the eLearning tab.

For information on how to access the required courses, please go to our website and click the Coach Resource Document under “Resources” - “Coaches”.

### **Cheer Canada Coaching Course Requirements:**

#### **All Coaches:**

- Making Headway
- Emergency Action Planning
- Safe Sport Training
- Understanding the Rule Two

#### **Level 1 & 2 / Intermediate & Performance Cheer**

- Planning a Practice
- Making Ethical Decisions

The following are required no later than **October 2026** for coaches Level 3/Median and higher:

#### **Level 3 & 4 / Median & Advanced**

- Design a Basic Sport Program
- Basic Mental Skills
- Sport Nutrition
- Teaching & Learning

#### **Level 5, 6 & & / Elite & Premier**

**COMPLETE 4 of 7 of the following:**

- Developing Athletic Abilities
- Performance Planning
- Psychology of Performance
- Prevention and Recovery
- Advanced Practice Planning
- Coach & Leading Effectively
- Managing Conflict

*\*Coaches for Team Canada Premier require all 7 of the above courses.*