



## OCF Coach Credential Requirements for OCF Membership

This document outlines the requirements for coaches to register with the OCF for the 2022-2023 season. These requirements will also be in place for accreditation at OCF events.

### Coaches working in All-Star clubs

- Have an NCCP number through the Coaches Association of Canada (See below for instructions on how to obtain an NCCP#.) \*
- Hold a valid Vulnerable Sector Check (A VSC is issued through your local police department.) \*
  - The OCF will accept a clear VSC that has been completed within the last year and with any of the following as the requesting agency:
    - Member Club (Member Schools MUST specify cheerleading on the VSC)
    - the Ontario Cheerleading Federation
    - working in the capacity of a cheerleading coach (must be specified on the VSC)
  - The OCF **may**, in extenuating circumstances, accept a VSC from another company/organization provided the following is met:
    - The date of the VSC is within 12 months of the OCF registration application
    - A receipt for a new VSC with a requesting agency meeting the above criteria
  - The OCF will **not** accept a VSC with a requesting agency that does not meet the above criteria.
- Hold a valid First Aid Certificate (Emergency First Aid with CPR-C) \*
- ICU or Cheer Canada Coach credentials\*
- Have successfully completed *Making Headway Concussion Course*
- Have successfully completed *Safe Sport*
- Have successfully completed *Respect in Sport for Activity Leaders*
- Have successfully completed *Making Ethical Decisions*

### Teachers employed by a school board - coaching a school team

- Have an NCCP number through the Coaches Association of Canada (See below for instructions on how to obtain an NCCP#.) \*
- School declaration as required for employment with respective school boards. \*
- Hold a valid First Aid Certificate (Emergency First Aid with CPR-C) \*
- ICU or Cheer Canada Coach credentials\*
- Have successfully completed *Making Headway Concussion Course*
- Have successfully completed *Safe Sport*
- OCT Certification number In Good Standing

## Scholastic Support Staff - coaching a school team - not employed by the school board as a teacher

- Have an NCCP number through the Coaches Association of Canada (See below for instructions on how to obtain an NCCP#.) \*
- Hold a valid Vulnerable Sector Check (A VSC is issued through your local police department.) \*
  - The OCF will accept a clear VSC that has been completed within the last year and with any of the following as the requesting agency:
    - Member Club (Member Schools MUST specify cheerleading on the VSC)
    - the Ontario Cheerleading Federation
    - working in the capacity of a cheerleading coach (must be specified on the VSC)
  - The OCF **may**, in extenuating circumstances, accept a VSC from another company/organization provided the following is met:
    - The date of the VSC is within 12 months of the OCF registration application
    - A receipt for a new VSC with a requesting agency meeting the above criteria
  - The OCF will **not** accept a VSC with a requesting agency that does not meet the above criteria.
- Hold a valid First Aid Certificate (Emergency First Aid with CPR-C) \*
- ICU or Cheer Canada Coach credentials\*
- Have successfully completed *Making Headway Concussion Course*
- Have successfully completed *Safe Sport*
- Have successfully completed *Respect in Sport for Activity Leaders*
- Have successfully completed *Making Ethical Decisions*

\* These items are required to be inputted or uploaded in order to complete the online registration application.

Once all the requirements have been verified as completed, your registration application will be processed and your OCF number for the 2022-2023 season will be issued.

The following are recommended for all OCF coaching registrants for the 2022/2023 season:

- NCCP Planning a Practice
- NCCP Teaching and Learning

### To obtain an NCCP#:

1. Go to [www.coach.ca](http://www.coach.ca)
2. Click on the tab called *The Locker*
3. Click on "Don't have an account? Create one now!"
4. Check the box "I agree"
5. Check the box "I want to create a Locker account for access to my transcript, eLearning opportunities, to sign up for coaching events, and more!" - Fill in your info - Click Register
6. Login to your email account and open the verification email that was sent to you.
7. Click on the "Click here" at the very end of the email.
8. Create a password
9. Click Submit
10. Click on the Icon "Profile"
11. In the left hand corner of your screen under your name is your NCCP#